

# Benton County Mosquito Control District

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## Meeting Minutes Regular Board Meeting September 25<sup>th</sup>, 2023

### **I. Call to Order:**

Board President Cynthia Gray called to order the Benton County Mosquito Control Board of Trustees meeting at 7:00 p.m. on September 25<sup>th</sup>, 2023.

### **II. Roll Call:**

The following members were present: Cynthia Gray, Brad Beauchamp, Richard Bloom, Bill Moore, Jessica Wadsworth, and Thomas Groom who attended using Zoom's online platform.

### **III. Approval of Minutes for the August 28<sup>th</sup>, 2023, Regular Meeting:**

A motion was made to approve the minutes of the August 28<sup>th</sup> meeting by Richard Bloom and seconded by Bill Moore. The motion passed unanimously.

### **IV. Guest Agenda Items:**

There were no Guest Agenda Items.

### **V. Financial Report:**

District Manager, Angela Beehler, provided board members with updated budget projections.

### **VI. Correspondence:**

There were no correspondence items to discuss.

### **VII. Manager's Report:**

Angela Beehler, District Manager, indicated that seasonal employees are continuing to phase out this week.

Angela discussed the upcoming accountability audit that will include the years 2020, 2021, and 2022. Board members should expect invitations to a meeting where they will be asked if there is anything specific they would like to focus on, and then again at the end of the audit for the final report.



Gretchen Graber, the Public Outreach Coordinator, will be planting a pollinator garden at the district office where the gambusia ponds used to be and is intended to be used as an educational area for the public. Many of the existing components can be utilized with some modifications.

The Washington Department of Health announced two West Nile virus human cases in Franklin and Walla Walla Counties, and two positive horses, one in Grant County and one in Benton County.

**VIII. Old Business:**

- A. Preliminary Budget - Angela discussed the 2024 Preliminary Budget. The figures were adjusted to reflect the vehicle pricing that came in after the August meeting. If approved, the base rate for parcels will increase by about \$5.00.

**IX. New Business:**

- A. Vehicle Bids - Vehicle bids for the 2024 purchase were presented by the manager.

Steve Ingalls, Field Supervisor, attended the board meeting to answer questions about the bid results. He explained that unfortunately, none of the bids were able to meet the specifications request within the delivery timeframe. Richard had a concern about skid plates not appearing on the bids. Steve advised that most dealers are no longer adding them to fleet vehicles, and this is something we will add once they arrive.

Steve also stated GMC has not been bidding for the last couple of years.

Richard Bloom moved to approve the lowest bid. The motion is to purchase four Dodge pickup trucks from Rodgers Motors, including a trade-in of four Chevy trucks for a total of \$112,521.90, and to purchase two Ford pickups from Corwin Ford for \$90,339.13. The total purchase price for six trucks is \$202,861.03. The motion was seconded by Thomas Groom. The motion passed with the following roll call vote:

Richard Bloom (Aye), Bill Moore (Aye), Tom Groom (Aye), and Jessica Wadsworth (Aye).

- B. Resolution 5-23: Setting the date for the public hearing – The Board must hold a public hearing on the 2024 assessment roll before its final approval. Notices of the hearing will be published on the 8th, 11th, and 15th of October 2023. Actual charges will not be listed; however, the ad will provide contact information so residents can reach out and get an accurate estimate based on the property information currently available. The hearing will be held on the 23rd of October 2023 at 7 p.m. at the Benton County Mosquito Control District office.

A motion was made to adopt Resolution 5-23 by Richard Bloom and seconded by Bill Moore. The motion passed unanimously.

**X. Payment of Bills and Signing of Documents:**

Following review by the Board, Richard Bloom moved, and Jessica Wadsworth seconded the motion to approve and sign warrant numbers 10962 through 11043, direct payroll deposits, and tax payments for a combined total of \$159,631.37.

The motion passed by the following roll call vote:

Richard Bloom (Aye), Bill Moore (Aye), Tom Groom (Aye), Brad Beauchamp (Aye) and Jessica Wadsworth (Aye).

**XI. Adjournment:**

Hearing no further business to come before the Board, Cynthia Gray adjourned the meeting at 7:25 PM.

**Respectfully Submitted:**



**Angela Beehler**  
**District Manager**



**ATTEST: Cynthia Gray**  
**President**



**ATTEST: Richard Bloom**  
**Secretary**