

# Benton County Mosquito Control District

---

## Meeting Minutes

### Regular Meeting

August 22, 2016

#### I. Call to Order:

Secretary Christensen called to order the regular meeting at 7:03 p.m.

#### II. Roll Call:

*Present:* R. Cortez, T. Groom, R. Bloom, K. Christensen, J. Schiessl, G. Dorsett.

*Excused:* C. Gray, V. Coates.

#### III. Approval of Minutes of Previous Meeting:

T. Groom moved that the minutes of the regular board meeting held on July 25, 2016 be approved as written, seconded by G. Dorsett; motion passed with no dissensions.

#### IV. Guest Agenda Items:

**V. Financial Report:** The Manager discussed the Benton County Treasurer's statements and the Year-to-Date reports for July, 2016.

#### VI. Correspondence:

**A. Letter from the City of West Richland for Utility Billing Adjustment:** R. Bloom discussed a letter from the city concerning a meter that was inadvertently turned off.

G. Dorsett moved to approve the bill from the City of West Richland, seconded by T. Groom; motion passed with R. Bloom abstaining.

**B. Letter from Kathy and Dale Bartholomew Concerning Taylor**

**Ledgerwood:** The Manager discussed a letter from the Bartholomews praising Taylor for his professional service.



**VII. Manager's Report:**

**A. West Nile Update:** The Manager stated that the District has had one human death attributed to West Nile Virus and another human is in the hospital at this time.

**B. West Richland Harvest Festival, September 17, 2016:** The Manager stated that the District will be participating in this festival.

**VIII. Old Business:**

**A. Salary Survey Packets:** The Budget, Salaries and Benefits committee was not prepared to present recommendations at this time and will revisit this item at the September board meeting.

**IX. New Business:**

**A. Handbook Changes:** After a review by the Board, G. Dorsett moved to accept the handbook changes as amended, seconded by J. Schiessl; motion passed with no dissensions.

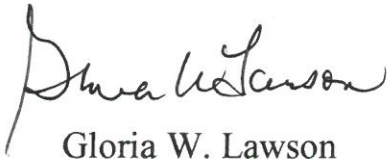
**X. Payment of Bills and Signing of Documents:** After a review by the Board, T. Groom moved that warrant numbers 5696 through 5776 in the amount of \$253,752.42 be approved for payment, seconded by G. Dorsett; motion passed with the following roll call vote:

R. Cortez	Aye	R. Bloom	Aye
G. Dorsett	Aye	T. Groom	Aye
J. Schiessl	Aye		

**BCMC Meeting Minutes, August 22, 2016, Page 3 of 3:**

**XI. Adjournment:** With no further business to come before the Board, Secretary Christensen adjourned the meeting at 7:33 p.m.

Respectfully Submitted:



Gloria W. Lawson  
Recording Secretary



ATTEST: K. Christensen  
Secretary



ATTEST: R. Bloom  
Trustee